

Appendix 6 – Responsibilities of the IPCT

The IPCT Must:

1. Provide expert reactive and proactive information and advice to all staff, patients and relatives about the management of healthcare associated infections and infection control and prevention issues.
2. Work in collaboration with all NHS Fife staff at all levels, clinical and non-clinical.
3. Audit the status, in collaboration with others, of the built environment and the effectiveness of the facilities management services, including cleaning, to promote a safe and clean environment for patient care.
4. In liaison with other relevant staff prepare, review and update evidence-based SOPs and guidelines in line with relevant national guidance and incorporate these into the Manual.
5. Contribute to the Annual Infection Control Plan in consultation with the ICM and the ICC.
6. Develop priorities for targeted surveillance at local level in line with national and local requirements.
7. Collate and report HAI data in accordance with national and local requirements, ensuring thorough and appropriate dissemination of surveillance results.
8. Develop new strategies to improve infection control education across the whole of NHS Fife and provide a comprehensive infection control education programme incorporating induction training, annual refresher training and education tailored to the needs of the workforce.
9. Provide expert management of infection outbreaks and incidents including the rapid detection and management of outbreaks.
10. Provide expert infection control advice on all new builds, refurbishments and reconfigurations and on the application of the HAI SCRIBE risk management tool.
11. Advise on aspects of decontamination, including all levels of equipment decontamination and cleaning.
12. Review and respond appropriately to adverse incident reports relating to infection control.
13. Provide information to patients and the public to ensure they are aware of how they can assist with the prevention of HAI.
14. Liaise with the Occupational Health Department, Consultant in Communicable Diseases, NHS Fife Public Health and Health Protection teams, Health Protection Scotland (HPS), Health Facilities Scotland (HFS), NHS Healthcare Improvement Scotland (HIS) and other internal and external services or agencies where applicable.